



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY

HEADQUARTERS, US ARMY GARRISON
2837 BOYD AVENUE
FORT HUACHUCA ARIZONA 85613-7001

ATZS-CDR

05 JAN 2005

MEMORANDUM FOR B TROOP, 4th CAVALRY (MEMORIAL)

SUBJECT: POLICY 014 – B Troop

1. This memorandum establishes policies concerning B Troop operations and activities based on legal rulings and Headquarters Garrison guidance.

2. Policies:

a. Government Vehicles. Members of B Troop will use assigned vehicles for official Troop business only. Registered volunteers with the Troop may drive or ride in Troop vehicles when supporting Troop activities. Minors will not ride in Troop vehicles. Horse trailers may not be used to transport non-government horses.

b. Weapons. Members of B Troop will use weapons for official Troop business only. Volunteers may not be issued weapons or ammunition. Minors will not be permitted to handle weapons or ammunition under any circumstances. Weapons will be transported in government vehicles only.

c. Equipment. B Troop equipment will be used only for official Troop business. Loan of equipment to non-government activities is not authorized. Troop horses tack will not be used on non-government horses. Troop equipment may be issued to registered volunteers to support Troop activities

d. Horses. B Troop horses will be used for official Troop activities only. Riding Troop horses for conditioning exercise, or training are authorized activities. Horses may be ridden by registered volunteers if they have received appropriate training from B Troop or are supervised by a trooper or volunteer who has. Horses will not be ridden off post unless supporting an official Troop activity.

e. Horse Trades. Horses deemed unsuitable by the commander or regimental veterinarian for B Troop activities may be traded for new horses or equipment or services for the Troop. All such trades will be conducted through the contracting office and will conform to legal guidance.

f. Fund Raising. B Troop will not participate in or support events for the purpose of raising funds for commercial or non-profit activities not affiliated with the Troop or its mission. B Troop will not solicit donations from individuals or organizations. Donations to the Troop may

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be accepted if approved by the appropriate authority. The Troop may accept travel reimbursement for official travel if approved by the installation commander in advance.

3. These policies will be reviewed annually. Any questions about these policies may be directed to the Commander of B Troop.

A handwritten signature in black ink, appearing to read 'JBH', with a horizontal line extending to the right.

JONATHAN B. HUNTER

Colonel, MI

Commander, US Army Garrison

CF:

Staff Judge Advocate

Director of Contracting

Resource Management Office